

PURCHASE ORDER

Order Date: _____

P.O. Number: _____

Bill to:		
Company Name: _____		
Buyer's Name: _____		
Street Address: _____		
City: _____	State: _____	Zip Code: _____
Tel: _____	E-mail: _____	

Ship to:		
Company Name: _____		
Buyer's Name: _____		
Street Address: _____		
City: _____	State: _____	Zip Code: _____
Tel: _____	E-mail: _____	

Job Name: _____

Item #	Description	Qty.
301	Seasons of the World	
302	American Splendor	
303	Puppy Parade	
305	Flowers	
307	Tropical Beach	
308	Destination California	
309	Latin America	
312	Gardens	
317	Scenes of Mexico	
318	Holy	
319	Catolico	
321	Beaches in Mexico	
322	Delicious	
323	Exotic Cars	
324	Romantic Secret	
330	Harvest	
334	El Salvador	
336	Breads & Cakes	
339	Horses	
340	Culture of Mexico	
UNIT PRICE: \$	TOTAL QTY:	

Required Ship Date:	Ship via:
<input type="checkbox"/> Aug <input type="checkbox"/> Sep <input type="checkbox"/> Oct	<input type="checkbox"/> UPS Grnd. _____
<input type="checkbox"/> Nov <input type="checkbox"/> Dec	<input type="checkbox"/> Will Call
	<input type="checkbox"/> Trucking <input type="checkbox"/> Our Truck

Imprint Color:

Black Reflex Blue Green 347 Red 185

Full Color Other: _____

Artwork: (Only accept pdf or AI file types)

Same as last year Artwork Supplied

Other:

Envelope (qty.) _____ Style A (Wire O-Bound)

Additional Charge:	
Color Set-up (Blue, Green, Red, Other)	\$
Full Color Set-up	\$
Full Color Run (per calendar)	\$
New Artwork	\$
Artwork Proof	\$
Envelope	\$
Other	\$

SHIPPING: \$ _____

TOTAL AMOUNT: \$ _____

FACTORY USE ONLY:



JUNO GRAPHICS

Received by: _____	Date: _____
Verified by: _____	Date: _____
Entered by: _____	Date: _____
Input Verified by: _____	Date: _____

SPECIAL INSTRUCTIONS:

TERMS & CONDITIONS 1. Deposit: 50% of minimum deposit are required and the balance is payable upon delivery of merchandise. 2. Changes to order: Any changes on unit price, quantity etc., shall not be allowed after 5 days from the contract date. 3. Cancellation of order: The contract can not be cancelled at any event. When buyer makes unilateral cancellation of the order, not only deposit become invalid, also buyer is liable for total contract amount. 4. Delays in delivery: We shall not be responsible on delays due to carrier delays, wars, fires, flood, accidents, earthquakes or other contingencies beyond our control. 5. Claims must be made within 24 hours after delivery or they will not be accepted and then only upon return of merchandise in original packaging. A service charge of 1.5 percent per month will be payable on overdue accounts together with attorney fees incurred in making collections. 6. A minimum US\$20 will be added for each returned check. 7. The court in Los Angeles, CA will have the jurisdiction over all disputes and claims.

Authorized Signature

Name

Date